

Yuen Long Merchants Association Secondary School



Annual School Plan 2010/2011

Major Concerns (in order of priority)

- 1 To enhance learning and teaching capacity**
- 2 To build a harmonious and healthy school –
To adopt a whole-school approach in nurturing positive attitudes and values**
- 3 To implement the New Senior Secondary Curriculum (NSSC)**

Annual School Plan 2010/2011

Major Concern 1: To enhance learning and teaching capacity

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
Enhance learning skills of students	Make the development of learning skills a focus for all subjects <ul style="list-style-type: none"> ● Enquiry skills, 6W1H, concept maps & mind-mapping (IH & LS) ● Phonetics (English junior) ● Analytical skills & Critical thinking (all) ● Enquiry skills through scientific investigation (IS & science subjects) ● Pre-lesson preparation skills (PSHE) 	Most students improve their learning effectiveness; Students can use scientific methods of investigation to explain natural phenomenon & daily observation; students can answer data-based questions	Students' performance in assignments & tests; Practical work checklist & Experimental report	Whole year	Vice Principals & HODs concerned	/
Cater to the diverse abilities and needs of students to help them improve their learning skills and confidence	Organize enhancement and supplementary programme/extra courses/ tutorials with the assistance of TA's & other resources/grants available	Most students have positive attitude towards the extra courses/ programmes	Student & Teacher Surveys	Whole year	Vice Principals & HODs concerned	Sun Hung Kei Properties Educational Funds & After School Learning &

	Implement enhancement measures for high-fliers to fully explore their potentials by arranging them to participate in various open academic competitions and activities and enrolling in courses for gifted students	Students perform well in open competitions and courses	Students' performances in open competitions and courses	Whole year	KLA Co-ordinators & HODs concerned	Support Funds
Strengthen teachers' professional learning & sharing culture	Implement collaborative lesson preparation	Building learning & teaching material data bank	School-based course materials Sharing & discussion reports	Whole year	HOCs concerned	/
	Conduct collaborative teaching meetings	Interflow of teaching ideas & pedagogical issues	Observation/ feedback report form	Whole year	HOCs concerned	/
	Run staff development workshops -- questioning techniques & team building	Teachers' questioning techniques enhanced	Teachers' feedback	Staff Development Days	Staff Development Head	School funds

Major concern 2: To build a harmonious and healthy school – to adopt a whole-school approach in nurturing positive attitudes and values

Targets	Strategies/ Activities/Programs	Success Criteria	Methods of evaluation	Time Scale	People in charge	Resources required
Run a whole-school Pastoral Care Programme	Implement the Harmonious School Policy	<ul style="list-style-type: none"> • Students feel a better sense of belonging • A supportive & appreciative atmosphere in the classroom • Students' sense of responsibility strengthens • Students' self-discipline, confidence and self-management skills improve • Students develop positive values and set goals and rules for themselves 	Teachers review and survey Students survey Questionnaire APASO OLE in iPortfolio & webSAMS	Whole year	HOD of Pastoral Care Counselling Mistress Discipline Master	School Funds & External Resources available
	Adopt and implement the Endeavour Project: (奮進計劃) - Part I: Personal Endeavour Plan (個人行為改善計劃) - Part II: Class-based Endeavour Plan (班本奮進計劃), Class-based Goal Setting, - Part III: Punctuality & Attendance Programme (星星獎勵計劃)					
	Use external resources available to run the Enhanced Smart Teen Project in S4					
	Organize leadership training programmes to consolidate such values and attitudes - Student Ambassadors - Anti-drug Ambassadors					
	Teach MCE in class teacher lessons & during assembly time with different theme and focus					
	Run P.A.T.H.S. Programme in S1-S3					
	Run the ICAN Programme in S4 & S6					
	Adopt and implement the Anti-sex harassment Policy					
	Implement 'One responsible position for each student' policy in class					
	Strengthen student support for S1 students ● Summer bridging course ● Class teacher communication with parents					

Major Concern 3: To implement the New Senior Secondary Curriculum (NSSC)

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
Strengthening effectiveness of learning and teaching and co-ordination to ensure successful implementation of the New Senior Secondary curriculum.	<u>Curriculum</u> Review on the choice of elective modules and formulate SBA implementation plan	<ul style="list-style-type: none"> The choice of elective modules is finalized and better co-ordination attained Students generic skills enhanced The OLE curriculum is formulated A considerable progress is shown in preparation of school-based teaching packages for LS and other subjects including Chinese and English Electives SLP is finalized 	Scrutiny of action plans, documents and teaching resources of subjects & OLE; Subject evaluation reports; Discussions with teachers & students; Teachers' Evaluation & sharing meetings & reports	Whole year	Principal Vice principals NSS Committee	/
	<u>Learning & Teaching</u> Adopt appropriate pedagogy to deliver the NSS curriculum of different subjects				Subject panels	Time for teachers to attend training
	Revise & develop school-based teaching materials for LS				LS panel	/
	<u>OLE</u> Review & enhance the OLE curriculum				OLE Co-ordinator, NSS Committee, i-portfolio IC & webSAMS	/
	Devise guidelines/ schemes for students' participation in OLE					NSS TA
	Data entry of OLE in i-portfolio &/ webSAMS					School funds NSS TA
	<u>Administration</u> Employ contract teachers to create space for teachers to work collaboratively to plan lessons and teaching materials & enhance their knowledge and skills in the teaching of the new curriculum				Principal Vice principals NSS Committee	Teacher Professional Preparation Grant

	Assessment Incorporate SBA into regular learning & teaching plans				Subject panels	/
	Co-ordinate the SBA implementation of various subjects across S5 & S6	SBA Implementation plan formulated	Subject reports		NSS Committee	/
	Adjust the format & question types in school examination papers of NSS subjects to articulate well with those in HKDSE to facilitate assessment for learning	Subject data banks established	Subject reports		Subject panels	NSS TA
Cater for learning diversity	Teachers to attend EDB training programmes	Teachers' professional skills enhanced & learning becomes more effective	Students & teachers' feedback	Whole year	Subject panels	/
	Smaller class for students needing more support	More support for students in need	Students & teachers' feedback			/
Sustain good communication with the stakeholders on the progress of NSS implementation	Organize NSS talks and distribute NSS materials for S3 students and their parents	Stakeholders are informed of the progress of NSS implementation of the school	Stakeholders' feedback	Whole year	NSS Committee	Budget for the talks and surveys
	Conduct surveys to collect opinions and comments from students, teachers and parents to fine-tune, if necessary, the NSS curriculum	Stakeholders are informed of the progress of NSS implementation of the school	Stakeholders' surveys		NSS Committee & subject panels concerned	/
	Update and upload NSS information onto the school website regularly				NSS Committee & IT	/