

Plan on Use of Use of Liberal Studies Curriculum Support Grant in 2012/13 School Year

Name of School: Yuen Long Merchants Association Secondary School

Means by which teachers have been consulted: Opinion survey followed by staff meeting

No. of operating classes: 30

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefit Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Enhancement of teaching and learning (Liberal Studies)	To enhance the teaching and learning of Liberal Studies	To employ 1 full-time contract teacher 1) to teach one class of NSS LS 2) to teach other PSHE classes at the junior level 3) to develop teaching materials for NSS LS	1. Recruitment of a suitable and qualified teacher to teach NSS LS 2. Increasing amount of quality learning /teaching materials tailored to students' needs	From September 2012 to August 2013. (12 months initially and to be extended if situation warrants)	Monthly salary of the full time teacher for the period [\$22,240 (salaries) +\$1,112 (MPF)] for 12 months, i.e. (\$22,240+\$1,112) × 12 = \$280,224	1. Good performance of teaching in LS classes 2. The amount of quality learning /teaching materials tailored to students' needs will be increased	1. Performance appraisal on the teacher 2. Development of teaching materials for Liberal Studies 3. Feedback from teachers and students on the performance of the teacher	Ms WAN CHUNG Wai-ching
Curriculum development (Liberal Studies)	To develop the New Senior Secondary Curriculum	To employ 1 contract teaching assistant 1) Developing teaching materials, exercises, etc. 2) Conducting out-of-school activities, field trips, after-school tutorials, etc. 3) Performing non-teaching duties, e.g. logistics, data entry and analysis, etc. 4) Developing a resource bank for NSS Liberal Studies	<ul style="list-style-type: none"> ● To help share the workload of LS teachers ● To help develop resource bank for NSS Liberal Studies 	From September 2012 to August 2013. 12 months initially and to be extended if situation warrants	Monthly salary of the full time teacher for the period [\$11,000 per month +5% MPF] for 12 months, i.e. \$[(11,000+550) × 12] = \$138,600	<ul style="list-style-type: none"> ● Percentage of teachers whose workload will be relieved ● Increased amount of quality learning /teaching materials tailored to students' needs ● Increased amount of resources in the resource bank 	1) Performance appraisal on the full time teaching assistant 2) Development of teaching materials for Liberal Studies 3) Feedback from teachers on the performance of the teaching-assistant	Ms WAN CHUNG Wai-ching