

Plan on Use of Senior Secondary Curriculum Support Grant (SSCSG) in 2011/12 School Year

SSCSG: Cash grant equivalent to the mid-point salary of 0.1 GM per NSS class for the 4-year transitional period from 2008/09 to 2011/12

Objective: To enhance the preparation for the implementation of the NSS academic structure

Name of School: Yuen Long Merchants Association Secondary School

Means by which teachers have been consulted: Opinion survey followed by staff meeting

No. of operating classes: 32

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefit Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
To enhance teaching and learning (Liberal Studies)	To enhance the teaching and learning of Liberal Studies	To employ 1 full-time contract teacher 1) to teach one class of NSS LS 2) to teach other PSHE classes at the junior level 3) to develop teaching materials for NSS LS	1. Recruitment of a suitable and qualified teacher to teach NSS LS 2. Increasing amount of quality learning /teaching materials tailored to students' needs	From September 2011 to August 2012. (12 months initially and to be extended if situation warrants)	Monthly salary of the full time teacher for the period [\$22,240 (salaries) +\$1,112 (MPF)] for 12 months, i.e. (\$22,240+\$1,112) × 12 = \$280,224	1. Good performance of teaching in LS classes 2. The amount of quality learning /teaching materials tailored to students' needs will be increased	1. Performance appraisal on the teacher 2. Development of teaching materials for Liberal Studies 3. Feedback from teachers and students on the performance of the teacher	Ms WAN CHUNG Wai-ching
To facilitate the implementation of the NSS Academic structure (NSS & Administration)	To facilitate the implementation of OLE & the preparation for the SLP	To employ 1 contract teaching assistant of degree level to assist NSS Committee and teachers in : 1) Preparation and enhancement work in the SLP & i-portfolio 2) Preparing student records 3) Data entry for OLE in i-portfolio & SLP for all forms 4) Preparation work & data entry for OEA for JUPAS 5) Updating & enhancing resource bank for NSS OLE	<ul style="list-style-type: none"> ● To help share the workload of NSS Committee & SLP Co-ordinator ● To help develop resource bank for OLE ● To provide assistance & support for other teachers 	From September 2011 to August 2012. 12 months initially and to be extended if situation warrants	Monthly salary of the TA for the period [\$10,000 per month +5% MPF] for 12 months, i.e. \$(10,000+500) × 12 = \$126,000	<ul style="list-style-type: none"> ● The issue of SLP for all forms ● Increased amount of resources in the resource bank 	1) Performance appraisal on the teaching assistant 2) Development of SLP 3) Feedback from teachers on the performance of the teaching-assistant	Ms IP Wai-ching

		6) NSS Administration work & data analysis 7) Supervising activities after school 8) Performing non-teaching duties, e.g. logistics, board display, data entry and analysis, etc.						
To facilitate the implementation of the NSS curriculum (Academic): Coping with diverse and special learning needs of NSS students:	To facilitate the implementation of measures for: 1. Enhancing 2X high-fliers' performance 2. Improving the learning skills & confidence of low-achievers 3. Arrange adequate exercise of the core subjects for those S5 & S6 students who dropped one Elective to practice in their free periods 4. Preparing commencement of NSS curriculum	To employ 1 contract teaching assistant of degree level to assist NSS Committee and teachers in : 1) Providing support for S5 & S6 students who have dropped one Elective Subject 2) Guiding & Supervising students in their self-study & revision in free lessons, including helping subject teachers give supplementary exercises to enhance the learning of these students 3) Keeping record of the progress of these students 4) Collaborating with the NSS TA in NSS –related work 5) Conducting remedial classes after school 6) Supervising activities after school 7) Performing non-teaching duties, e.g. logistics, board display, data entry and analysis, etc.	<ul style="list-style-type: none"> ● Students with two Elective subjects can benefit from improved learning effectiveness and performances with their study load reduced and extra support from the TA, as well as their time and effort spent in a more focused way ● Teachers are spared the effort and time to spend on students not taking the subject in their lessons ● Students receive more intense attention and support 	From September 2011 to August 2012. 12 months initially and to be extended if situation warrants	Monthly salary of the TA for the period [\$10,000 per month +5% MPF] for 12 months, i.e. $[(10,000+500) \times 12] = \$126,000$ Total: <u>\$252,000</u>	<ul style="list-style-type: none"> ● Increased academic performance of 2X students ● Improved learning attitudes ● Inspection of Directed Self-study Lessons Log Books of students 	1) Performance appraisal on the teaching assistant 2) Feedback from teachers 3) Evaluation survey on 2X students	Ms IP Wai Ching
To run Mock D-Day Workshop for S6 students	To prepare students for actions to take on the release of HKDSE results	To purchase service of professional service provider with expertise in careers counseling	Students' better understanding of multiple pathways available & actions to take before, during and	Early July	Purchase of service at a cost of \$8,000	Students' and teachers' better understanding of actions to take; a smoother procedure on the D-Day	Students' feedback & teachers' observation	Mr. YAU Chi-leung

			after D-Day					
To set up a Resource Library for S6 students	To provide practice papers and reference books students need for preparation for the HKDSE	To furnish a more pleasant learning environment for students' self-study and revision with adequate supply for practice papers and support of teaching assistants	Students receive more practical support and help; their rationale & spirit better promoted and maintained; stress reduced	Second term	Budget for buying reference books & reference materials: \$30,000	Students' performance in HKDSE	Students' feedback	Mr. CHAN Ka-ming

Teacher-in-charge: Ms IP Wai-ching