

Plan on Use of Senior Secondary Curriculum Support Grant (SSCSG) in 2012/13 School Year

SSCSG: Cash grant equivalent to the mid-point salary of 0.1 GM per NSS class for the 4-year transitional period

Objective: To facilitate the implementation of the NSS academic structure

Name of School: Yuen Long Merchants Association Secondary School

Means by which teachers have been consulted: Opinion survey followed by staff meeting

No. of operating classes: 30

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefit Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
1 Curriculum development – Mathematics	<ul style="list-style-type: none"> * To substitute teachers when they attend the <i>EDB</i> workshops and seminars. * To enhance the learning of Mathematics for S1 to S6 abler students. 	To employ 1 contract teacher to assist teachers in <ul style="list-style-type: none"> * teaching 4 classes of Mathematics * substituting teachers when they attend the <i>EDB</i> workshops and seminars * holding tutorial classes for brighter students * enhancing students' ability in learning Mathematics * designing learning / teaching resource materials 	S4 to S6 Mathematics teachers to be relieved of some of their workload in preparing teaching materials, conducting learning activities and monitoring students' progress. Teachers can concentrate on preparing students for the <i>HKDSE</i> .	From September 2012 to August 2013. 12 months initially and to be extended if situation warrants.	Salary of the Graduate Master for the period September 2012 to August 2013 [\$31525 per month + \$1576 MPF] for 12 months, i.e. $\$(31525 + 1576) \times 12$ Total = \$397215	<ul style="list-style-type: none"> * Percentage of teachers whose workload has been relieved. * Increased amount of quality learning / teaching materials tailored to students' needs. * Percentage of students who can complete the tailor-made exercises. * Percentage of students who obtain better results in quizzes and tests. 	<ul style="list-style-type: none"> * Space created for the S4-S7 Mathematics teachers, e.g. number of teaching classes or periods per cycle reduced * Performance appraisal on the teacher * Development of Mathematics teaching materials * Student / teacher feedback on the usefulness of the learning / teaching materials * Students' general performance in the subject 	Mr. Chan Chi-keung
2 Enhancement of teaching and learning (Liberal Studies)	To enhance the teaching and learning of Liberal Studies	To employ 1 full-time contract teacher in: <ol style="list-style-type: none"> 1) teaching one class of NSS LS 2) teaching other PSHE classes at the junior 	<ol style="list-style-type: none"> 1. Recruitment of a suitable and qualified teacher to teach NSS LS 2. Increasing amount of quality learning /teaching 	From September 2012 to August 2013. (12 months initially and to be extended	Monthly salary of the full time teacher for the period [\$22,405 (salaries) +\$1,120.25(MPF)] for 12	<ol style="list-style-type: none"> 1. Good performance of teaching in LS classes 2. The amount of quality learning /teaching 	<ol style="list-style-type: none"> 1. Performance appraisal on the teacher 2. Development of teaching materials for Liberal Studies 	Ms WAN CHUNG Wai-ching

		level 3) developing teaching materials for NSS LS	materials tailored to students' needs	if situation warrants)	months, i.e. $(\$22,405 + \$1,120.25) \times 12 = \$282,303$	materials tailored to students' needs will be increased	3. Feedback from teachers and students on the performance of the teacher	
3 Curriculum development – Chinese Language	To enhance the learning of Chinese Language for S1 to S6	To employ 1 contract teacher to assist teachers in teaching 3 classes of Chinese Language, 3 classes of Chinese History, 2 classes of PTH	1) S1 to S6 Chinese Language teachers to be relieved of some of their workload in preparing teaching materials, conducting learning activities and monitoring students' progress. 2) Teachers can concentrate on preparing students for the <i>HKDSE</i> .	From September 2012 to August 2013. 12 months initially and to be extended if situation warrants.	Salary of the Certificate Master for the period September 2012 to August 2013 [\$23,530 per month + \$1000 MPF] for 12 months, i.e. $(\$23,530 + 1000) \times 12$ Total = \$294,360	1) Percentage of teachers whose workload has been relieved. 2) Increased amount of quality learning / teaching materials tailored to students' needs. 3) Percentage of students who can complete the tailor-made exercises. 4) Percentage of students who obtain better results in examinations and tests.	1) Space created for the S1-S6 Chinese Language teachers, e.g. number of teaching classes or periods per cycle reduced 2) Performance appraisal on the teacher 3) Development of Chinese Language teaching materials 4) Student / teacher feedback on the usefulness of the learning / teaching materials 5) Students' general performance in the subject	Mr. Chan Kwok Wing
4 Curriculum development -- English Language	1) To enhance the teaching and learning of English Language	To buy one <i>On-line English Programme</i> for S.1-S.6.	1) S.1-S.6 students are to be exposed to different sources of English learning materials which assist English learning; 2) S.1-S.6 students are given different self-access learning materials in parallel to the learning materials in the adopted textbooks; 3) S.1-S.6 students	From October 2012 to August 2013. 11 months initially and to be extended if situation warrants.	Service fee for the period Total = \$40,000	No less than 70% of each form can complete the assigned exercises.	1) Feedback from teachers and students on the service and exercises of the programme throughout the year.	Ms. TSE Wing-cheung Mr SIN Wai-yin

			<p>can practice four skills anywhere at anytime.</p> <p>4) English teachers are to be relieved of some of their workload in preparing teaching materials and conducting learning activities.</p>					
<p>5 To facilitate the implementation of the NSS Academic structure And to cope with diverse and special learning needs of NSS students:</p>	<p>1 To facilitate the implementation of OLE & the preparation for the SLP</p> <p>2 To supervise free periods of 2X students: Arrange adequate exercise of the core subjects for those S5 & S6 students who dropped one Elective to practice in their free periods</p> <p>3 Running a Resource Library for the use of the S6 students</p>	<p>To employ 1 contract teaching assistant of degree level to assist NSS Committee and teachers in :</p> <p>1) Preparation and enhancement work in the SLP & i-portfolio</p> <p>2) Data entry for OLE in i-portfolio & SLP for all forms</p> <p>3) Preparation work & data entry for OEA for JUPAS</p> <p>4) Updating & enhancing resource bank for NSS OLE</p> <p>5) NSS Administration work & data analysis</p> <p>6) Supervising activities after school</p> <p>7) Performing non-teaching duties, e.g. logistics, board display, data entry and analysis, etc.</p> <p>8) Guiding & Supervising students in their self-study & revision in free lessons</p>	<ul style="list-style-type: none"> To help reduce the workload of NSS Committee & SLP Co-ordinator To help develop resource bank for OLE To provide assistance & support for other teachers 2X students benefit from improved learning effectiveness and performances with their study load reduced and extra support from the TA, as well as their time and effort spent in a more focused way Students receive more intense attention and support 	<p>From September 2012 to August 2013.</p> <p>12 months initially and to be extended if situation warrants</p>	<p>Monthly salary of the TA for the period [\$10,300 per month +5% MPF] for 12 months, i.e. $[(10,300+515) \times 12]$ = \$129,780</p>	<ul style="list-style-type: none"> The issue of SLP for senior form students Increased amount of resources in the resource bank Increased academic performance of 2X students Improved learning attitudes 	<p>1) Performance appraisal on the teaching assistant</p> <p>2) Development of SLP</p> <p>3) Feedback from teachers on the performance of the teaching-assistant</p>	<p>Ms IP Wai-ching</p>
<p>6 Curriculum development – various NSS subjects</p>	<p>To increase teaching resources; To provide more learning resources in</p>	<p>To buy books and supplementary teaching materials</p>	<p>More and better reference materials and books available for teachers' and students'</p>	<p>Throughout the school year</p>	<p>\$30,000</p>	<p>Higher teaching and learning effectiveness resulted from more resources</p>	<p>Feedback from teachers & students</p>	<p>Ms IP Wai Ching & Subject panel chairmen</p>

	Library and Resource Library; Promote and facilitate self-study		use					
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(IP Wai Ching)